

August 1, 2021

Dear Parents;

In order to serve our district more efficiently, a digital voice dialer is being put in place. The notification company will provide our district a way to automatically deliver messages simultaneously to the staff, parents, and students. This company delivers voice messages to telephones as well as emails and text messages seamlessly in a single action. The system will be used for school closings early out and/or late start information, and any emergency message that would need to be sent. We are asking that you let us know how you prefer to be notified and return this paper to the office at your earliest convenience. Please remember that if we do not have your information to put into the system, you will not receive the emergency notifications.

Under new FCC rules, the school must now obtain express written consent for notification calls (including SMS text messages) that are initiated with an auto-dialer or artificial voice/prerecorded messages to mobile phones, or use an artificial voice/prerecorded message to residential phones ( the auto dialer limitations do not apply to residential phones).

To satisfy the new rules, people's express written consent must demonstrate that they received "clear and conspicuous disclosure" that they receive future calls that deliver prerecorded or autodialed messages by or on behalf of the school.

Please choose the option(s) you would prefer for information to be sent.

Name: \_\_\_\_\_

Phone # for Voicemail message \_\_\_\_\_

Phone # for Text messages \_\_\_\_\_

Email address \_\_\_\_\_

Thank you for your cooperation!

Kortney Firme, Principal



## Information about Applying for Free or Reduced-Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. **Fleming School** offers healthy meals every school day. Breakfast costs **\$1.50** and lunch costs for **K-6 \$2.60 and \$2.85 for 7-12 grades. Your children may qualify for free or reduced-price school meals.** Students in all grades that qualify for free or reduced-price meals will receive breakfast and lunch at no charge.

This packet includes an application for free or reduced-price meal benefits, and a set of detailed instructions. You can also find applications at **506 N. Fremont Ave., Fleming, CO 80728.**

Below are common questions and answers to help you with the application process.

1. WHO CAN RECEIVE FREE OR REDUCED-PRICE MEALS?

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), the Food Distribution Program on Indian Reservations (FDPIR) or Temporary Assistance for Needy Family (TANF/Colorado Works – Basic Cash Assistance or State Diversion), are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals. Foster children may be added as a household member of the foster family if the foster family chooses to apply. Including foster children as household members may help other children qualify for benefits. If the foster family is not eligible, it does not prevent a foster child from receiving benefits.
- Children who qualify for their districts Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced-price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced-price meals if your household income falls at or below the limits on this chart.

Household size	Yearly	Monthly	Weekly
1	\$23,828	\$1,986	\$459
2	\$32,227	\$2,686	\$620
3	\$40,626	\$3,386	\$782
4	\$49,025	\$4,086	\$943
5	\$57,424	\$4,786	\$1,105
6	\$65,823	\$5,486	\$1,266
7	\$74,222	\$6,186	\$1,428
8	\$82,621	\$6,886	\$1,589
Each additional person:	\$8,399	\$700	\$162

- HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and have not already been notified that your children will receive free meals, please call Fleming School 970-265-2022.
- DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced-Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Clarissa Comstock 506 N Fremont Ave., Fleming, Co 80728.**
- SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you received carefully and follow the instructions. If any children in your household are missing from your eligibility notification, contact **Clarissa Comstock 970-265-2022** immediately.
- CAN I APPLY ONLINE? Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application.



6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only valid for that school year and for the first 30 days of this school year. You must send in a new application unless the school notified you that your child is eligible for the new school year.
7. I RECEIVE WIC. CAN MY CHILDREN RECEIVE FREE MEALS? Children in households participating in WIC may be eligible for free or reduced-price meals. Please send in a completed free and reduced-price school meal application.
8. WILL THE INFORMATION I GIVE BE CHECKED? You may be selected to provide written proof of the household income you report on the application.
9. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced-price meals if the household income drops below the income limit.
10. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Amber Schliesser 506 N Fremont Ave., Fleming, CO 80728. (970-265-2111)**
11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children or other household members do not have to be U.S. citizens to apply for free or reduced-price meals. Immigration, migrant, citizenship or refugee status is not required to be provided during the application process, and families should continue to apply for free or reduced-price school meals. The application does require the last four numbers of a Social Security number or an indication that there is no Social Security number. Social Security number information is not reported to any organization outside of **Frenchman RE-3**.
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income. The last four digits of the Social Security Number of an adult household member (or an indication of "none") is required to process a complete income application.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so. The last four digits of the Social Security Number of an adult household member (or an indication of "none") is required to process a complete income application.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
15. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. Contact Clarissa Comstock 970-265-2022 to receive a second application.
16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for other assistance benefits, contact your local assistance office. Colorado PEAK is an online service to screen and apply for medical, food and cash assistance programs. It can be accessed at <http://coloradopeak.force.com/>.

If you have other questions or need help, contact **Clarissa Comstock 970-265-2022**.

Sincerely,

**Clarissa Comstock**

**Non-discrimination Statement:**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

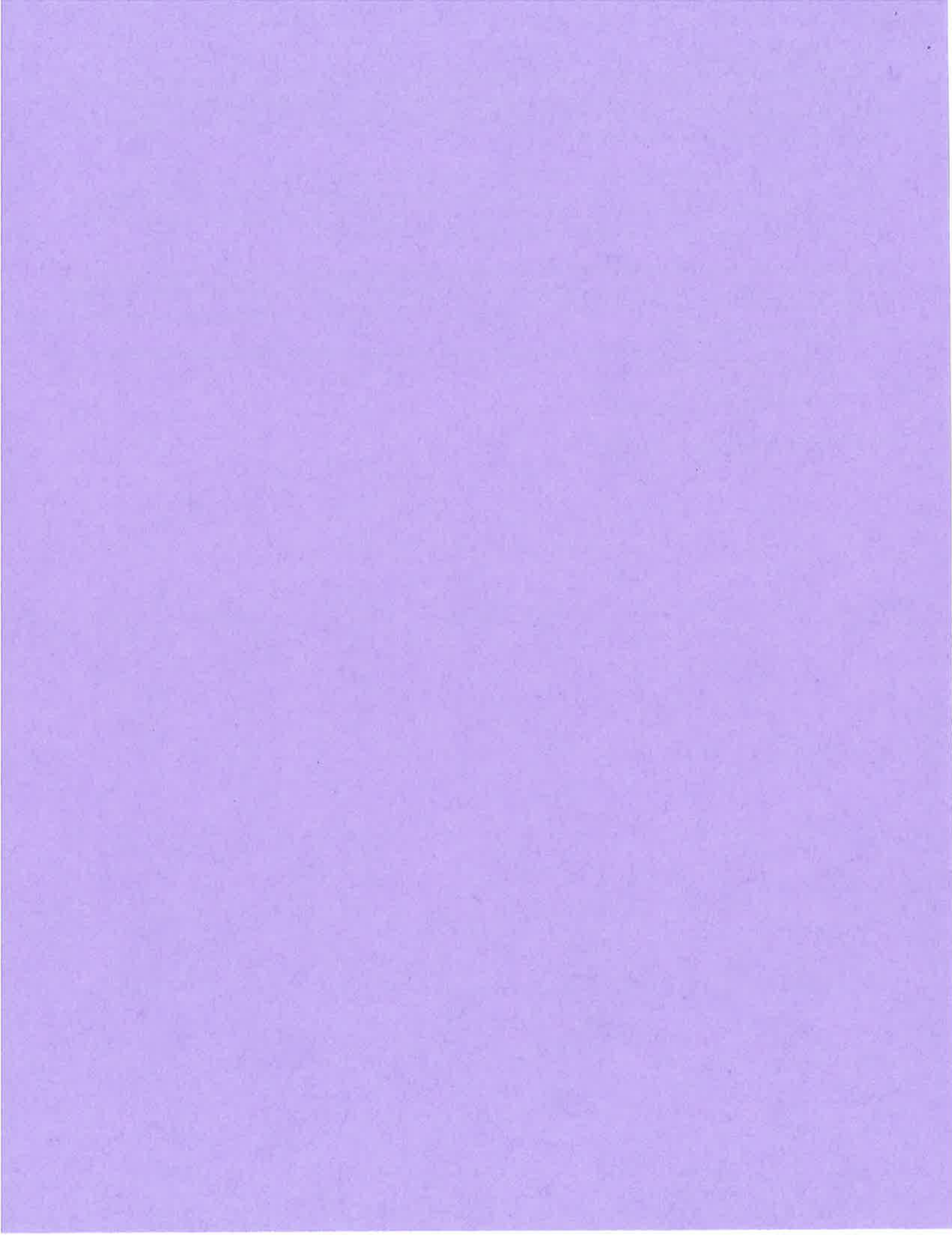
Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights; 1400 Independence Avenue, SW Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.







Studies show.....

**"Children in the School Breakfast program were shown to have significantly higher standardized achievement test scores than eligible non-participants."**

--Tufts University School of Nutrition Science and Policy, 199

Dear Parents,

The School Breakfast Program is **available to all students** every weekday morning. No advanced registration is necessary; your child can attend every day or only occasionally. These supervised meals provide your child with  $\frac{1}{4}$  of their nutritional needs each day. School breakfast is tasty and nutritious.

School Breakfast is an ideal solution on mornings when kids are running late or parents have early commitments. Whatever the reason, if breakfast at home is not convenient, please take advantage of breakfast at your school.

Thank you for helping us to make sure that all our students start the school day alert, well fed and ready to learn.

## **SCHOOL BREAKFAST INFORMATION**

**Price: \*\$1.50**

**Reduced Price: no charge for reduced price breakfast**

**Serving Time: K-12 7:35 to 7:55 a.m.**

**\* Price is determined by your confidential Application for Free and Reduced Price Meals. If you need an application, please call (970) 265-2022**



## Free and Reduced Price School Meal Application Instructions

If you, or someone in your household receives SNAP (Supplemental Nutrition Assistance Program, TANF/CO Works (Temporary Assistance for Needy Families; State Diversion or Basic Cash Assistance) or FDIPIR (Food Distribution Program on Indian Reservations), follow the instructions listed below:

**STEP 1:** List all students first and last names. Optional: Provide date of birth and grade.

**STEP 2:** List a case number if you or someone in your household participates in SNAP, TANF or FDIPIR

**STEP 3:** Skip.

**STEP 4:** Sign the application. Optional: Provide contact information for purposes of receiving eligibility notification.

**STEP 5:** If you **do not want your information shared** with Medicaid/SCHIP and/or school/district programs, you must complete this step.

**Optional:** Complete the Children's Racial and Ethnic Survey on the back of the application.

If you are applying for a Foster Child, a student that qualifies for your districts Head Start program or is a Runaway, Homeless or Migrant student, follow the instructions listed below:

**STEP 1:** List all students first and last names. Optional: Provide date of birth and grade.

Check the appropriate box if the student is a Foster Child, Head Start, Runaway, Homeless or Migrant.

**STEP 2:** Skip.

**STEP 3:** Skip.

**STEP 4:** Sign the application. Optional: Provide contact information for purposes of receiving eligibility notification.

**STEP 5:** If you **do not want your information shared** with Medicaid/SCHIP and/or school/district programs, you must complete this step.

**Optional:** Complete the Children's Racial and Ethnic Survey on the back of the application.

If you are applying based on income eligibility or you are applying based on income and other source categorical eligibility (i.e. Foster Child, Head Start, Runaway, Homeless or Migrant), follow the instructions listed below:

**STEP 1:** List all students first and last names. Optional: Provide date of birth and grade. Check the appropriate box if the student is a Foster Child, Head Start, Runaway, Homeless or Migrant.

**STEP 2:** Skip this part.

**STEP 3:**

- A. **Student Income:** Report the combined gross income (before taxes and other deductions) for ALL students' listed in Step 1 in your household in the box marked "Student Income." Only count foster children's income if you are applying for them together with the rest of your household. It is optional for the household to list foster children living with them as part of the household. Refer to "Sources of Income for Students at the bottom of this page.
- B. **All Other Household Members (including yourself):** Print the name of each household member in the boxes marked "Names of Other Household Members." Do not include people who live with you but are not supported by your household's income and do not contribute income to your household. Do not list any household members you listed in STEP 1. If a student listed in STEP 1 has income, follow the instructions in STEP 3, part A.

**Report Gross Income (total income before taxes and deductions) for each Household Member:**

- o **Earnings from work:** example: See "Earnings from Work" below. If you are paid \$500.00 bi-weekly, please record \$500.00 in the income blank and mark the bi-weekly check box. If you do not normally receive over-time pay, do not include in your reported income.
- o **Income from Public Assistance/Child Support/Alimony:** See "Public Assistance/Child Support/Alimony" below. List the total amount each person received from **any public assistance programs (do not include income from SNAP, TANF or FDIPIR), child support or alimony.** For example: If you receive \$500.00 monthly for child support, please record \$500.00 in the income blank and mark the monthly check box.
- o **Pensions/Retirement/All Other Income:** See "Pensions/Retirement/All Other Income" below. Report net income for self-owned business, farm, or rental income. Report gross income for pension or retirement income. Next to the amount, check how often the person receives it. If you are in the Military Housing Privatization Initiative, do not include this housing allowance.

**Report total household members. The total must equal all names listed within the student and household members' fields.**

**Provide the last four of the Social Security Number (SSN), or "Check if no SSN". This information is not reported to anyone.**

**STEP 4:** Sign the application. Optional: Provide contact information for purposes of receiving eligibility notification.

**STEP 5:** If you **do not want your information shared** with Medicaid/SCHIP and/or school/district programs, you must complete this step.

**Optional:** Complete the Children's Racial and Ethnic Survey on the back of the application.

### Sources of Income to Report:

#### Sources of Income for Students:

Earnings from work  
Social Security – Disability or  
Survivor's payments  
Any other type of regularly received income

#### Earnings from Work:

Wages/salaries/tips  
Strike benefits  
Unemployment Compensation  
Worker's Compensation  
Net income from self-owned business or farm

#### Pensions/Retirement/All Other Income:

Pensions  
Supplemental Security Income  
Retirement income  
Veteran's benefits  
Social Security  
Disability benefits  
Cash regularly withdrawn from savings  
Interest/Dividends  
Income from Estates/Trusts/Investments  
Regular contributions from people not living in the household  
Net royalties/annuities/rental income  
Any other regularly received income, whether federally recognized or not must be reported

#### Public Assistance/Child

#### Support/Alimony:

Public assistance payments  
Welfare payments  
Alimony payments  
Child support payments  
Social Security Benefits







**OPTIONAL Children's Racial and Ethnic Identities**

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

- Ethnicity (check one):  Hispanic or Latino  Not Hispanic or Latino  Native Hawaiian or Other Pacific Islander  White  
 Race (check one or more):  American Indian or Alaskan Native  Asian  Black or African American

**You may also qualify for the Supplemental Nutrition Assistance Program! See more information below.**

**NEED HELP BUYING GROCERIES?**

- Receive one-on-one assistance with applying for food stamps
- Referrals to food pantries and free meals
- Get information on child and senior nutrition programs

**Food Resource Hotline**  
 CALL US TODAY! STATEWIDE, TOLL-FREE 855-855-4626  
METRO DENVER 720-382-2920

**¿NO LE ALCANZA EL DINERO PARA COMPRAR COMIDA?**

- Reciba ayuda personalizada para solicitar las estampillas de comida
- Derivaciones a bancos de comida y comidas gratis
- Obtenga información sobre programas de nutrición para niños y ancianos

**Línea Directa de Recursos de Comidas**  
 ¡LLÁMAMENOS HOY! LÍNEA ESTADAL 855-855-4626  
METRO DENVER 720-382-2920

**HUNGER FREE** HungerFreeColorado.org



**Colorado PEAK** is an online service for Coloradans to screen and apply for medical, food and cash assistance programs.

Visit [coloradopeak.force.com](http://coloradopeak.force.com) to learn more.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

**DISTRICT USE ONLY. DO NOT WRITE BELOW THIS LINE.**

Annual Income Conversion: Weekly x 52; Bi-Weekly x 26; 2 Times per Month x 24; Monthly x 12

Application Status: Approved -  Free  Reduced

Denied -  Over Income Guidelines  Incomplete/Missing: \_\_\_\_\_

Notes: \_\_\_\_\_

Application Type:  Total Household Income: \$ \_\_\_\_\_ Household Size: \_\_\_\_\_  
 Weekly  Bi-Weekly  2x/Month  Monthly  Annually

Categorical Eligibility -  SNAP  FDPIR  TANF  Foster  Homeless/Migrant/Runaway/Head Start

Determining Official Signature: \_\_\_\_\_ Approval/Denial Date: \_\_\_\_\_ Notification Sent: \_\_\_\_\_



Dear Parents/Guardians of Student Bus Riders,

**OUR #1 GOAL OF EACH DAY IS TO TRANSPORT ALL STUDENT BUS RIDERS SAFELY TO AND FROM SCHOOL.**

In order to accomplish this goal, we need the cooperation of the student bus riders. Good student behavior while entering, riding, and leaving the bus contributes in many ways to safe transportation. Such conduct makes it possible for the driver to give full attention to the roadway and other drivers. Please review the following information with your child concerning student conduct on the bus. The primary purpose of rules and procedures on the buses are for the safety of all students. Your child's cooperation in following all rules and procedures is appreciated by the drivers who are the final authority on their bus. Assigned seating may be practiced at the driver's discretion. Continued or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation.

We have Unsatisfactory School Bus Behavior Referral procedures in place to inform parents of problems on the school bus. Parents must make sure that school has the correct address where your child will be picked up and delivered. Students will be required to ride the bus to which they have been assigned. For questions concerning buses or drivers, please call Mr. Harms, Transportation Coordinator, or Mrs. Firme, School Principal or, Superintendent Mr. McCracken. All bus notes must be delivered or called in to the Main Office or directly to the bus driver.

**STUDENT CONDUCT ON SCHOOL BUSES:** School buses shall be considered an extension of the classroom and students are expected to conduct themselves accordingly. Students being transported in school buses shall comply with the Student Code of Conduct. Behavior which is not permitted includes but is not limited to the following: 1. Being disobedient or disrespectful to the driver 2. Standing or moving around on the bus 3. Sticking head or hands out of a window 4. Throwing object(s) out of a window or inside the bus 5. Loud talking 6. Scuffling, fighting or bullying 7. Using obscene and/or unacceptable language 8. Making obscene gestures to other riders or those outside the bus 9. Littering the bus 10. Disturbing others 11. Tampering with or vandalizing the bus and/or equipment 12. Damaging or destroying bus seats. 13. Refusal to wear a mask while entering, riding or leaving bus.

\*Please, see the Student Handbook Code of Conduct for Buses.

**\*\*CONSEQUENCES\*\***

**First Offense:** The student will have a conference with the Principal and/or the bus driver and coordinator. Disciplinary action may be taken at that time. The student shall retain bus privileges contingent upon not receiving another bus write-up. The parent/guardian will be notified of the offense.

**Second Offense:** If the student receives a second bus write-up, he/she loses bus privileges for the remainder of the quarter.

**Third Offense:** The student will lose bus privileges for one semester.

**Fourth Offense:** The student will lose bus privileges for the remainder of the school year.

In each instance, the parent shall be notified.

## ATTENTION

The following information is taken directly from the student handbook. Please review this information with your students and keep for future reference.

Thank you,  
Mrs. Firme

### 5D. Bus Privileges

The privilege of riding a school bus is based upon a student's good behavior and observance of established rules of conduct at bus stops and on school buses. The bus driver is responsible for student safety on the bus and it is his/her duty to notify the principal if a student persists in violating the rules of conduct. After due warning has been given to students and parents, the principal may withhold the privilege of riding the bus. Students must observe the Code of Conduct (See 5B) while riding the bus.

#### Student Conduct on Buses

1. Students must be waiting at designated pickup points or must be on their way to such points and visible to the driver when the bus arrives in the morning.
2. If students are late, the driver will honk the horn and wait up to a minute if necessary before proceeding. If students are late frequently, the driver will contact the parents regarding the lateness. If lateness persists, the driver will not wait for the students.
3. Students will remain seated while the bus is in motion.
4. Students may not eat or drink on buses unless special permission is given by the bus driver during unusual circumstances such as long trips.
5. Students will clean up after themselves.
6. Students will be polite and respect other students and adults.
7. Students will keep their body parts to themselves and inside the bus.
8. Students will avoid the use of profanity on the bus.
9. Students will not smoke or chew on the bus.
10. If it is necessary for students to cross the roadway before entering the bus or after exiting the bus, they will walk in front of the bus—never in back of the bus. **Students will not cross roadway until the bus has stopped traffic with its flashing lights.**



\*\* In the event of initiation and/or participation in a major offense, a student may lose bus privileges for an extended amount of time, to be determined, by administration.

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## 2021-2022 STUDENT BUS BEHAVIOR CONTRACT

\*\*Please, make or request a copy of the first page to keep for your records. Return the bottom portion of this page for the school to keep on file.

Sign and return this page only. My child and I have read the attached Bus Behavior Contract and my child agrees to follow all bus rules and procedures. We are aware of the consequences if the bus rules and procedures are not followed.

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

GRADE: \_\_\_\_\_ HOMEROOM TEACHER: \_\_\_\_\_

Thank you for your continued support. We look forward to a great year!





Fleming School District Frenchman RE-3

506 N. Fremont Ave.

Fleming, CO. 80728

970-265-2022

**INSURANCE WAIVER, RELEASE OF LIABILITY AND INDEMNITY AGREEMENT**

This insurance form must be signed and returned to the coach or school office prior to the first athletic practice or event.

I hereby certify that: \_\_\_\_\_

Student Name

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Grade \_\_\_\_\_

Is covered by medical/accident insurance with the following:

Name of Insurance Company \_\_\_\_\_

Insurance Company Phone Number \_\_\_\_\_

Insurance Company Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Policy Number \_\_\_\_\_ Policy Holder \_\_\_\_\_

\_\_\_\_\_ Please check here if your child has no insurance coverage at this time.

My child has elected to participate in Fleming School District RE-3 athletic programs. As parent or guardian of the above named child, I state that I have secured insurance coverage, or made other arrangements to adequately cover and pay for any injury of any kind whatsoever to my child related to my child's participation in the athletic programs; and hereby waive participation in the insurance programs offered to me and made available by the Fleming School District. I further acknowledge that my child assumes all risk of injury from my child's participation in the athletic programs including injury from the use of any equipment or facilities, and together we waive and give up any claims of any kind whatsoever against Fleming School District RE-3, its employees and agents, for any such injury. We further release Fleming School District RE-3 of any and all financial obligation due to my child's injuries sustained while participation in the athletic program. Should there be a claim made against District RE-3 by any part arising from my child's injury I hereby indemnify the School District from such a claim, and agree to pay the School District any loss, including attorney's fees that the School District may sustain as a result of such injury to my child.

Parent/Guardian Name \_\_\_\_\_

(Parent/Guardian Signature) \_\_\_\_\_

Date \_\_\_\_\_



**STUDENT USE OF THE INTERNET**  
(Acceptable Use Agreement)

**STUDENT NAME:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

\*(student and parent signatures required on back)

Computer technology is a vital part of education and the curriculum of the school district. In an effort to promote learning and expand educational resources, the district provides Internet access for students and staff.

In order to provide for the appropriate use of the Internet in keeping with Board policy, the following "Acceptable Use Agreement" has been developed. (A copy of this agreement will be distributed to students and parents for signature before a student is issued an Internet account.) In addition, the school district will use a commercial filtering program to limit access to obscene sites, child pornography, or other materials deemed "harmful to minors."

All computers having Internet access must be used in a responsible, efficient, ethical, and legal manner. School computers are not to be used for access to chat rooms, instant messaging, email, or playing games during school hours except in an educational setting approved by the supervising teacher. Use of email is limited to school projects under a teacher's supervision or, using the community library computers, during off school hours. Use of school computers for "hacking" is strictly prohibited. **Students are not allowed to download anything onto the computers either in the labs or in the library.** This will include but is not limited to music, programs, and games. Students are not allowed to provide personal identification information, either about themselves or other students, on school or library computers.

In response to the district's initiative for promoting educational excellence by facilitating innovation, Internet use for the purpose of web logging, or blogging, will allow district students and staff the opportunity to communicate with others on a global level and allow publication of their educational journals and assignments. Access to the Internet, blogging services and the opportunity to blog is a privilege and not a right for students and staff. With this privilege comes responsibility to use blogging solely for educational purposes, under appropriate circumstances and with appropriate supervision.

The district also advocates the use of Web pages for classrooms, activities, and athletics. Should you **not** wish to have your name and/or photo published on any school-sponsored site, please inform the school office.

Failure to adhere to this Agreement will result in revocation of access privilege.

1. **Acceptable Use:** The use of the Internet must be consistent with the educational objectives of the Fleming School District. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to:
  - a. Copyrighted material
  - b. Threatening or obscene material
  - c. Material protected by trade secret
  
2. **Privilege:** The use of the Internet is a *privilege*, not a *right*: an inappropriate use will result in a cancellation of those privileges. The administrator(s) will decide what is inappropriate use and that decision will be final. The administrator(s) may close an account at any time, as required. The administration, faculty, and staff may request the system administrator to deny, revoke, or suspend specified users.



3. **No Warranty:** The Fleming District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The district will not be responsible for any damages you suffer in using the Internet. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions. Use of any information obtained via the Internet is at your own risk. The Fleming School District specifically denies any responsibility for the accuracy or quality of information obtained through the Internet.
4. **Security:** Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify an administrator. Do not demonstrate the problem to other users. Do not use another individual's account without written permission from that individual. Attempts to log on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or as having a history of problems with other computer systems may be denied access to the Internet.
5. **Vandalism:** Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any agencies or other networks that are connected to the Internet.
6. This includes, but is not limited to, the uploading or creation of computer viruses. Vandalism to the physical equipment, that includes but is not limited to mouse balls or damage to the computers, may also result in cancellation of privileges.

I understand and will abide by the above Agreement. I further understand that a violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and school disciplinary action and/or appropriate legal action may be taken.

**Your signature on the Acceptable Use Agreement is legally binding and indicates that the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Parent or Guardian**

**If the user is under 18 years of age, a parent or guardian also must sign this Agreement.**

As the parent or guardian of this student, I have read the Acceptable User Agreement. I understand that this access is designed for educational purposes and that the Fleming School District has taken precautions to eliminate harmful material I also recognize, however, that it is impossible for the school district to restrict access to all materials and I will not hold the district responsible for materials acquired on the Internet. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby release the school district from all costs, claims, damages or losses resulting from my child's use of district computers and computers systems, including use of the Internet and electronic communications, including but not limited to any user fees or charges incurred through the purchase of goods or services.

I hereby give my permission for my student to use the Internet and support this Acceptable Use Agreement and certify that the information contained in this form is true and correct.

Parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

# Fleming School District

Frenchman Re-3  
506 N. Fremont Avenue  
Fleming, CO 80728  
Ph. (970-265-2022)

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Steve McCracken  
Superintendent  
970-265-2111

Kortney Firme  
Principal  
970-265-2022

## PERMISSION OF SUBMISSION TO INTERNET

(please indicate choice below with a v )

I give my permission for Fleming School District to submit information and images regarding my child to the Internet. I understand that an employee of the school district will monitor all postings and that any information given will be handled in a professional manner. I understand that my child may be included in individual and group pictures and, if appropriate, in video format as well.

I **do not** give permission for my child's information and/or images to be posted on the internet. I understand that by denying permission my child will not be included in any Internet postings relating to school achievements in academics, athletics, and/or extracurricular events with the Fleming School District.

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Parent /Guardian Signature

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Student Name

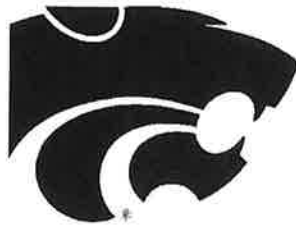
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Date





# Fleming School District



## Chromebook Policy & Usage Agreement

The Fleming School District strives to create an effective learning environment for all students. This environment includes allowing students and teachers to implement the use of technology. We believe technology in schools increases student productivity in the classroom.

### Appropriate Uses

School-issued Chromebooks should be used for educational purposes only.

1. **Receiving Your Chromebook** – Prior to receiving a Chromebook, both the student and the student's parent/guardian must sign this Chromebook Usage Policy Agreement. Each Student will be assigned the same Chromebook linked to their name for the duration of their enrollment in Fleming School. Do not take the Chromebook home without prior administrative approval.
2. **Returning Your Chromebook** – Students need to return their assigned Chromebook at the end of the school year.
3. **Chromebooks are school property**- Failure to keep the school Chromebook in a reasonable, good condition will result in a charge of the **full \$400 replacement cost**. Failure to turn in the Chromebook will result in a charge of the full \$400 replacement cost.
4. **Taking Care of Your Chromebook** – Students are responsible for the care of their assigned Chromebook. If your Chromebook is not working, please return the device to the Technology Director immediately for repair or maintenance.



5. **Using Your Chromebook At School** – Students are expected to use only the Chromebook assigned to them. Lending a school-assigned device to anyone else is not permitted. The Chromebook is returned to the room you check it out of when you are finished with for the day. Do not take the Chromebook home.

6. **Using Your Chromebook**

Students are bound by the Fleming Student Use of the Internet and Electronic Communication Policy, Annual Acceptable Use Agreement, and all other school guidelines wherever they use their Chromebooks. A Wi-Fi connection will be required for the majority of Chromebook use.

7. **Operating System and Security**

Students may not use or install any operating system on their Chromebook.

8. **Chromebook Identification**

**Records:** The school maintains a log of all Chromebooks which includes serial number, asset tag code, and the name of the student assigned to the device. All Chromebooks are labeled for identification. Students are to not remove the label. If the student needs a replacement label due to wear and tear, they should report to the Technology Director immediately.

9. **Repairing/Replacing Your Chromebook**

If your Chromebook is not working, please report to the Technology Director immediately.

1. The first incident with your Chromebook or charger will be repaired by the district unless the user is found to be responsible for the damage. In that case, the user will be responsible for the cost of the repair.
2. The second incident, you will be asked to pay half of the repair cost unless the user is found to be responsible for the damage. In that case, the user will be responsible for the cost of repair.
3. Anything after the second instance, the user will be responsible for the cost of repair.
4. If your Chromebook is lost or stolen, you are responsible for purchasing a replacement Chromebook. Immediately report the lost or stolen device to the Technology Director.

The repair coverage is at the discretion of the school administration and the Technology Director.

**General Precautions:**

- Do not place food, drink or heavy objects next to or on top of the Chromebook.
- Do not use a Chromebook with the power cord plugged in. This creates a tripping hazard.
- Do not stay logged in while leaving the Chromebook unattended.
- Always transport Chromebooks with care. Never carry Chromebooks with the screen open.

**Cases:**

Purchasing protective cases is not required, though highly recommended. It is the student's responsibility to care for and protect their assigned Chromebook.

### **Charging Chromebooks:**

- Chromebooks must be fully charged each day.
- Overcharging the Chromebook can shorten the lifespan of the battery. It is recommended to charge the device before the battery drops to 10%.
- Chargers are school property and all users are expected to take care of it. In the event of a lost or misplaced charger, please visit the Technology Director, make a payment of \$50 and get a new charger.

### **Screen Care:**

- Only clean the screen with a soft, dry microfiber cloth or anti-static cloth.
- Make sure there is nothing on the keyboard before closing the lid (pens, pencils, or other objects).
- The Chromebook screen can be damaged if subjected to heavy objects, rough treatment, some cleaning solvents, and other liquids. The screens are particularly sensitive to damage from excessive pressure.

### **Sound:**

- Sound must be muted at all times unless permission is obtained from a teacher.

### **Logging into a Chromebook:**

- Students will log into their Chromebooks using their school-issued Google account. The use of non-school Gmail is not permitted on school devices.
- Students should never share their account passwords with others.
- Students must set their Chromebook to automatically require login when turned on.

### **Managing and Saving Your Digital Work With a Chromebook:**

- The majority of student work will be stored in cloud-based applications and can be accessed from various devices with an Internet connection.
- Students are encouraged to maintain backups of their important work on a portable storage device or by having copies stored in different storage solutions.

### **Updates:**

The Chromebook operating system, Chrome OS, updates itself automatically.

### **Virus Protection:**

There is no need for downloading virus protection.



I agree to the stipulations in the above Chromebook Policy & Usage Agreement, The Acceptable use Policy, and the Student Use of Internet and Electronic Communications Policy. I understand by signing this document that I am responsible for the Chromebook being issued to me.

Student Name (Please Print) \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name (Please Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

If you wish to exclude your child's information from disclosure to all military recruiters, please sign the form below and return to the school office.

File: JRA/JRC-E

5. The right to refuse to permit the designation of any or all of the categories of directory information.

The district is permitted by law to disclose directory information without written consent of the parent or eligible student. The parent or eligible student has the right to refuse to permit the designation of any or all of the categories of directory information if such refusal is received in writing in the office of the principal of the school where the student is in attendance no later than September 7 or the following Monday if September 7 is a Saturday or Sunday.

Directory information which may be released may include the student's name, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent and previous education agency or institution attended by the student, and other similar information. Student telephone numbers and addresses will not be disclosed pursuant to Colorado law.

6. The right to request that information not be provided to military recruiting officers. Names, addresses and home telephone numbers as well as **directory information** of secondary school students will be released to military recruiting officers within 90 days of the request unless a student submits a written request that such information not be released.

*NOTE: This notice must be distributed to parents and eligible students annually.*

Do not disclose my child's name, address, telephone number or directory information to any United States military recruiters.

Parent/Guardian or eligible student

Signature \_\_\_\_\_

Student's Printed Name \_\_\_\_\_

Date \_\_\_\_\_





**Fleming High School  
Open Campus Privileges  
\*For 12<sup>th</sup> Grade Only\***

12<sup>th</sup> grade High School students have the opportunity, the privilege, of open campus at lunch time on each school day. Juniors and Seniors may enjoy this privilege as long as they have a parent permission form on file and follow the rules and guidelines as outlined below.

**\*A student who is listed on the ineligibility list (down list) for the week will not be eligible for open campus that week.**

**Students must sign-out in the office before leaving campus and sign-in upon their return from lunch. Failure to return to class on time following lunch without just cause will be grounds for suspension of open campus privileges.**

The following rules established by Student Council will be followed during open campus. Students will not be late to class after lunch, litter, disturb citizens, trespass on private property, use, sit or ride in cars or other vehicles, smoke, shoplift or use/distribute illegal drugs or alcoholic beverages.

**The following consequences shall be imposed if a student decides to break the rules:**

- a. One tardy from lunch break: One month suspension from open campus
- b. Littering: One-day suspension from open campus
- c. Trespassing/disturbing citizens: One month suspension from open campus
- d. Using/sitting/riding in a vehicle, smoking or theft: Open campus privileges revoked
- e. Using/distributing drugs/alcohol: Open campus privileges revoked (see 5C in handbook for other consequences)

**After two offenses, open campus privileges will be revoked for the individual.**

**Administration reserves the right to close campus to any and all students if necessary.**

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**\*\*\*For 12<sup>th</sup> Grade Only- Open Campus is not available to any other grade**

As a parent/guardian, you have the opportunity to allow your High School student to participate in open campus privileges or not allow your student to participate in open campus. Please complete this form and return to the school indicating your preference. This form must be received and reviewed prior to granting open campus privileges for your student.

\_\_\_\_\_ I **do** allow my student to participate in open campus

\_\_\_\_\_ I **do not** allow my student to participate in open campus

Student Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

